

Third Third Order Quarterly Progress Report  
 submitted by the Monitoring Team  
 August 30, 2023  
 page 1 of 4

Time period covered by this report	May 1-July 31, 2023
------------------------------------	---------------------

Relevant Third Order Paragraphs:

- **Paragraph 360.** *The Monitor shall submit a quarterly progress report to the Court and parties describing the rationale for each type of investigative diversion approved, the result of each diversion type, the backlog tally, the number of completed cases, unresolved issues, and further actions required to address the backlog and staffing levels at PSB.*
- **Paragraph 364.** *To keep the parties and the Court informed, the MCSO shall report monthly on the size of the backlog to the Monitor, the parties, and the Court. The Monitor’s quarterly progress report will further assess the status of the backlog.*
- **Paragraph 366.** *At any time after the Monitor’s submittal of its second quarterly progress report, the Court may revisit the contents of this order and make any changes it deems appropriate.*

Investigative diversions at intake approved during this time period:

Pending final approval of the policies required by Paragraphs 348 and 353, an interim process is in place that involves intake meetings between a Monitoring Team member and the PSB Commander related to the routing of cases. The only diversions currently in place are Service Complaints and supervisory interventions.

Final intake and routing decisions approved during this time period:

	May 2023	June 2023	July 2023	Totals this quarter	Totals since 11/9/22
<b>Complaints discussed</b>	113	75	89	277	788
<b>Initially assigned as Service Complaints</b>	45	23	28	96	271
<b>Initially assigned as Full Administrative Investigations</b>	68	52	61	181	512
<b>Assigned to a Division or District</b>	13	8	10	31	81
<b>PSB Diversions<sup>1</sup></b>	0	1	0	1	8
<b>Outsourced</b>	6	1	6	13	29

<sup>1</sup> Currently, a “PSB diversion” is defined as an internal administrative misconduct allegation received by PSB and determined by policy to qualify at intake.

Third Third Order Quarterly Progress Report  
 submitted by the Monitoring Team  
 August 30, 2023  
 page 2 of 4

<i>As of:</i>	5/31/23	6/30/23	7/31/23
<b>Backlog tally of administrative investigations</b>	1,914	1,842	1,817
<b>Total number of open administrative investigations</b>	2,238	2,229	2,237

Extension letters approved by Monitor (per Paragraph 365):

11/9/22 to 4/30/23	May 2023	June 2023	July 2023	To date
3	2	4	0	9

Notes on the current backlog:

- Paragraph 204 states, in part, “Internal Affairs will complete their administrative investigations within 85 calendar days of the initiation of the investigations (60 calendar days if within a Division).” Pursuant to Paragraph 365, the Monitor is authorized to grant reasonable extensions upon reviewing requests submitted by the Sheriff. During this time period, the Monitor approved six requests for extensions.
- Backlog cases are administrative investigations and critical incidents where: (1) required investigative actions are still pending and the investigations have not been completed in accordance with the timelines established in Paragraph 204; and (2) an extension has not been granted as per Paragraph 365. An investigation is considered complete when all investigative actions have been completed and the PSB commander has signed off in concurrence. The date on which the PSB Commander approves the investigation is the date the investigation is no longer counted as part of the backlog, irrespective of the findings.
- The total PSB backlog decreased by 113 investigations, or 5.85%, during this reporting period.

Third Third Order Quarterly Progress Report  
 submitted by the Monitoring Team  
 August 30, 2023  
 page 3 of 4

	May 2023	June 2023	July 2023	Total for the reporting period	Total since 11/9/22
<b>Total number of opened administrative misconduct investigations</b>	58	60	64	182	490
<b>Total number of completed administrative misconduct investigations<sup>2</sup></b>	61	76	50	187	493
<b>Total number of cases removed from the backlog<sup>3</sup></b>	65	80	51	196	466

Total open (pending) administrative investigations during this time period:

	5/31/23	6/30/23	7/31/23
<b>Total administrative misconduct investigations</b>	2,238	2,229	2,237
assigned to PSB	2,072	2,065	2,069
assigned to Districts or Divisions outside of PSB	96	97	103
outsourced to an outside vendor	70	67	65
<b>Total number of completed administrative misconduct investigations during this time period</b>	61	76	50

Unresolved issues during this time period:

None.
-------

<sup>2</sup> PSB considers cases to be “completed” once the administrative actions, including discipline and any appeals, have been finalized.

<sup>3</sup> Cases are removed from the backlog once the PSB Commander approves the investigation.

Third Third Order Quarterly Progress Report  
submitted by the Monitoring Team  
August 30, 2023  
page 4 of 4

Further actions required to address the backlog and staffing levels at PSB during this time period:

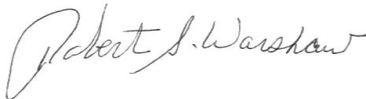
None.

PSB staffing during this time period:

<i>As of:</i>	5/31/23	6/30/23	7/31/23
<b>Sworn investigators</b>	11	11	11
<b>Detention investigators</b>	17	17	17
<b>Civilian investigators</b>	15	16	17
<b>Totals</b>	43	44	45

Any interventions in the course of any investigation by the Monitor during this time period for the purpose of facilitating the appropriate operation of the PSB and/or the reduction of the backlog:

None.

Signature of Chief (Ret.) Robert S. Warshaw, Monitor	Date:
	August 30, 2023